

Sammamish Hills Lutheran Church
Council Meeting Minutes
February 12, 2008

In attendance: Pastor John LaMunyon, Kent Selbrede, Tom Ryan, Kevin Ostendorf, John Knie, Kathy Chadwick, Jack Gaines, Scott Merritt, Beth Woodward
Absent: Sean Boon

1. Kent Selbrede called the meeting to order at 6:35 p.m. The agenda was set as presented.
2. Pr. John offered devotions.
3. A motion was made to accept agenda as amended and the motion approved. (John moved and Scott seconded.). Minutes from January meeting were approved via email.
4. Treasurer's Report – Tom reviewed the January spending guide and we are \$10,000 behind so far. Guide has not been adjusted for seasonality yet and is still on historical. Goal is to build a cash reserve to get through the lean months.
5. President's Report – Nothing to report
6. Pastor's Report
 - a. Formation Team Transitions – we have half the children involved in Sunday today than we had five years ago. Can't commit to 3 full time positions, changed to 2 with one focused on organization and one on organism. Current positions end as of March 31st with the opportunity for current staff members to apply for the new positions.
 - b. Staff Disciplinary Processes – Pr. John will bring a draft policy regarding staff child care to council.
 - c. Leadership Team Retreat May 16-17: Mike Breen, council, staff, cluster leaders and spouses are invited.
 - d. Update on Tanzania Mission Trip – 12 people are registered so far, fund raisers with the first one on April 19th at Mary Queen of Peace and council is encouraged to attend. Rummage sale in May and selling food etc. for people parking in the lot for fireworks.
 - e. Staffing of Summer Mission Trips – middle school is July 6-11 through camp Lutherhaven in Idaho. July 13-19 is the high school mission trip to Mexico.
7. Old Business
 - a. Vote on Officers for 2008- passed unanimously
 - i. President - Kent Selbrede
 - ii. Vice Pres. - Kathy Chadwick
 - iii. Treasurer - Tom Ryan (term of 1 year starting March 1)
 - iv. Secretary - Kevin Ostendorf
 - b. Credit card giving – review/consider proposal put together by Paula – discussion ensued with everyone in agreement on moving forward with a contract term of no

longer than 1 year, including reoccurring payment feature, and ability to track the ID of the person giving. Council agreed to accept all credit cards. Jack moved to accept John Knie seconded, motion passed

c. Personnel

- i. Update on Brelin's progress/status – Covered under formation
- ii. Update on search committee progress – discussion regarding two new job descriptions for formation team. Jack moved to approve and Kathy seconded, motion passed.
- iii. Review and close the accrual of sick/vacation leave while on paid leave. Was approved and edits should be in the personnel manual.
- iv. Council Retreat – March 29th 9:00 – 4:30 St. Andrews Lutheran Church in Bellevue and dinner with spouses afterwards
- v. Ministry of the Month recommendations – reviewed proposal for 2008-2009. Approved March 2008 Ministry Of The Month and want to know why Habitat for Humanity was chosen and not Hispanic ministries, Lutherhaven, Lutheran Counseling Network (we have \$15,500 in a bequest for them and have not given it to them as of yet as we have not heard from them). Ministry Of The Month team to report back to council.
- vi. 2007 Global Missions Designated Fund distributions -1.67% of general fund balance from 2007 \$7,604 see email for proposed disbursement. Kevin moved, John seconded, motion passed.
- vii. 2007 Theological Education Designated Fund distributions 1.64% provide 50% of tuition for a seminary student. Balance end of 2007 is approx 17,000 and propose \$5,000 each to the two seminaries (Pacific Lutheran Theological Seminary and Luther Seminary) and the remaining approx 7,674.42 to the Nieman Theological Fund. Motion to move \$5,000 to each Seminary fund and table balance. Scott moved, Pr. John seconded and motion passed.

8. New Business

- a. Discussed benefits for staff (unemployment, short/long term disability coverage). Paul G. to come to the march meeting to lead discussion on benefits and associated costs.
- b. Discussed format for review of monthly attendance numbers during council meetings as a key indicator of how we are trending. No decision reached.
- c. Pr John proposed for 2008 to give \$2,000 as soon as it accrues in the Global Missions Fund to Chinese Outreach Ministries for 2008 and for \$500 to cover expenses associated with Chinese Outreach Ministries. Kathy moved, Jack seconded, motion passed.

9. Meeting Adjourned at 9:50 p.m. with the Lord's Prayer.

10. Business conducted outside the February Council meeting – Council approved via email the selection of Lutheran Community Services for the April Ministry Of The Month.